

Application for Student Membership

Please complete in block capitals using a ballpoint pen

Title Mr Mrs Miss Ms Other

First Name _____

Surname _____

Address _____

Suburb _____ Postcode _____

Contact Number _____ Date of Birth _____

Email address _____

ICB is proud to have Bookkeeping Institute of Australia as an Accredited Training Provider. Bookkeeping Institute of Australia has met ICB's strict criteria in regards to training programs which will provide tomorrows bookkeeper with skills to perform exceptional bookkeeping services and Bookkeeping Institute of Australia have been proven to offer superior support.

Bookkeeping Institute of Australia Student Membership Fees – complimentary first 12 months

Notes

1. Annual subscriptions cover a full twelve month period commencing on the first day of the month immediately after the month that an application is approved and thereafter fall due on the first day of that month in each successive year unless written termination of membership is received at least two months before the end of the current subscription year.
2. Students and members who satisfy the relevant assessment criteria or who gain the required working experience may apply in writing to upgrade their membership at any time. Members wishing to apply for upgrade through work experience should submit names and addresses of two qualified accountants (ICAA, ASCPA, NIA, ATMA, TIA or CIMA) who are willing to support their application.



Application form continued

The Institute of Certified Bookkeepers is the largest bookkeeping institute in the world. It promotes and maintains the standards of bookkeeping as a profession, through the establishment of a series of relevant qualifications and the award of grades of membership that recognise academic attainment, working experience and competence.

As a Student Member you will receive your Student Membership card together with your unique username and password, with this you can log onto our website to update your details, gain access to special offers, a range of resources, and when you upgrade to membership, you can view job vacancies and other membership specific information. You will also be kept updated with our monthly Member Only newsletter.

Once you have successfully completed your studies, we'll tell you how to qualify to become a full member of the Institute, have letters after your name and use the title **Certified Bookkeeper**.

As a Member with the Institute of Certified Bookkeepers you will receive:

- Prestigious membership certificate
- Membership card
- Free technical help line
- Bookkeeping support
- Career advice
- Notification of job vacancies
- Free Regional Network meetings

Meanwhile, we look forward to working with you as your career in bookkeeping develops.

Qualified bookkeepers are in great demand by agencies, self employed people and businesses of all types and sizes.

Please send your completed application form along with your payment to:

Mail: The Student Membership Department,
The Institute of Certified Bookkeepers
Level 27
525 Collins Street
Melbourne 3000

Email: admin@icb.org.au
Fax: 1300 85 73 93
Phone: 1300 85 61 81

Method of payment

Payment by Cheque

Please find enclosed my cheque for \$ made payable to ICB Australia

Payment by Credit/Debit Card

Please debit the following Debit/Credit Card with \$

Type of Card: Visa Mastercard

Card Number

Expiry Date

 /

CVC Number (last three digits on reverse of card)

Signature
of cardholder

Date

Please send your completed application form, together with supporting documentation and payment to:

The Membership Department, The Institute of Certified Bookkeepers,
Level 27, Rialto South Tower, 525 Collins Street, Melbourne 3000, Australia